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| **REGISTRATION FORM** 注册表格 |

Please contact the **APEHRC 2019 Conference Secretariat for any enquiries.**

**如有任何问题，请与APEHRC 2019 大会秘书处联络。**

Office Address: c/o International Conference Consultants Ltd., Unit C-D, 17/F, Max Share Centre, 373 King's Road, North Point, Hong Kong

公司地址:国际会议顾问有限公司 香港北角英皇道373 号上润中心17楼C-D室

Tel 电话:  (852) 2559 9973     Fax传真:  (852) 2547 9528     Email 电邮: APEHRC2019@icc.com.hk

**Personal Information 个人资料 (请以英文填写以下表格)**

Title称谓: [ ]  Prof. 教授 [ ]  Dr. 医生/博士 [ ]  Mr. 先生 [ ]  Mrs. 太太 [ ] Ms. 女士

 [ ]  Others, please specify其他, 请注明:

Family Name姓氏:       First Name名字:

Position职称:

Department部门:

Institute机构:

Address地址:

City/Region/State城市/地区/ [州份](http://zh.wikipedia.org/zh-hant/%E7%BE%8E%E5%9B%BD%E5%B7%9E%E4%BB%BD):       Postcode邮政编号:       Country国家:

Tel (incl. international and area code) 电话(包括地区编号):

Mobile Tel (incl. international and area code) 流动电话(包括地区编号):

Fax (incl. international and area code) 传真(包括地区编号):

Email电邮:       *Secondary Email*备用电邮:

*(Email is required for future communication.* 用作大会日后的通讯)

**REGISTRATION FEE 注册费用**

[ ]  Early Bird Rate (on or before 6 September 2019) 早鸟优惠价 (2019年9月6日或之前):

**HK$1,400 (US$180/RMB1,200)**

[ ]  Regular/On-site Rate (after 6 September 2019) 正价/现场价 (2019年9月6日后):

**HK$1,600 (US$200/RMB1,400)**

[ ]  Full Time Student 全日制学生: **HK$500 (US$65/RMB430)**

*(Full time student ID card must be presented as proof. 全日制学生证须于注册时一并提供。)*

**HOTEL ACCOMMODATION 酒店住宿**

[ ]  I need assistance in making hotel accommodation in Hong Kong. Please send me details.

 本人需要大会协助预订酒店房间，请将有关资料发给我。

**PAYMENT DECLARATION 付款声明**

I hereby agree to be bound by the rules and regulations of the Conference and would like to settle the payment by

本人同意遵守会议的条款，并会以下列方法支付:

**Registration Fee 注册费用 HK$**

[ ]  **Cheque** in Hong Kong Dollars payable to “**International Conference Consultants Ltd.**” and mail to the Conference Secretariat with the above address.

**港币银行支票**，支票抬头「**International Conference Consultants Ltd.**」并邮寄至会议秘书处 (地址详见表格上方)。

[ ]  **Credit Card (in Hong Kong Dollars only) 信用卡 (以港币交易)**

\*The Conference Secretariat will send you an online payment link in a separate email.
\*会议秘书处将个别以电邮发送网上付款连结。

**RULES AND REGULATIONS规则及条款**

1. Registration form without payment will NOT be processed. Please do NOT send cash.

秘书处不会处理没有付款的注册表格，请勿邮寄现金。

1. Conference Secretariat will send a letter of confirmation by email upon receipt of your registration form and full payment.

会议秘书处会于收到注册表格及完成付款程序后，以电邮发出确认信。

1. Cancellations must be made in writing to the Conference Secretariat and the refund will be made after the conference. If cancellation is received **on or before 6 September 2019**, 50% of the registration fee will be refunded. Thereafter, there is no refund of registration fee. Please note that substitution is permitted on the basis that written notice is received before 6 September 2019.

如要取消注册，请以电邮通知秘书处。退款会于会议后办理。于**2019年9月6日或之前**取消，将会退回百分之五十的注册款项。 于2019年9月6日之后取消，一律不设退款。如需替换参加者，请于2019年9月6日前以书面方式通知会议秘书处。

1. The programme is subject to change without prior notice. In the event of cancellation of the Conference, the only liability of the Organisers is to refund the registration fees paid.

议程变更恕不预先通知。若会议取消，主办单位只会安排退还已付的注册费。

1. All enquiries, changes and cancellations should be made in writing to the Conference Secretariat.

所有查询、更改及取消注册必须以书面通知秘书处。